



# Library Guide for New Students



## Location

Welcome to visit the Library in S H Ho Academic Building (Block A). You can enter the Library with your student card.



## Opening Hours

Term Time:

	MON - FRI	SAT	SUN
G/F	8:30 am - 7 pm	9 am - 5 pm	Closed
1/F	8:30 am - 9 pm		
2/F	10 am - 7 pm	Closed	

\* Opening hours of the G/F will be extended to support your learning during exam periods. Details will be released on the library website in due course.



## Loan & Return

You can borrow up to 30 items at a time. Loan and return can be done in self-check machines and Service Counters.



## My Library Account

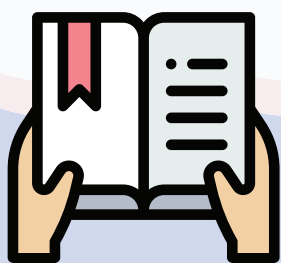
- ★ Borrow library items via Self-Check Machines
- ★ View your loan records
- ★ Renew your loan items
- ★ Place 'Hold' on items borrowed by other users

\* Remember to change password after your first login!



圖書館  
LIBRARY

香港恒生大學  
THE HANG SENG UNIVERSITY  
OF HONG KONG



## Recommended Course Readings

You can find course related readings recommended by teachers in SearchPlus, and borrow printed books for 2 hours at the Service Counter on G/F.

## Rooms for Group Discussion

Group Discussion Rooms and Group Viewing Room are available for booking, they are ideal for group discussion, collaborative learning and viewing multimedia resources.



## All-In-One Printers

Printers are located every floor of the Library. You can easily print, scan, and copy documents with your student card.

## Computers and Software

Various software such as Microsoft Office, Adobe Creative Cloud, statistical software, web and applications development tools are installed in computers of the Library.



[library.hsu.edu.hk](http://library.hsu.edu.hk)



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LiveChat a Librarian